

IMPORT TRADE COMPLIANCE REVIEW QUESTIONNAIRE

- 9) Will this shipment include any chemicals / biological / hazardous materials? Yes No
- If yes, please clarify and provide details.

 - **If biological material, please confirm if it is infectious or noninfectious.**
- 10) Is the item(s) “specially designed” for military/defense purpose or civilian use? Yes No
- **If the imported items are “specially designed” for a military/defense purpose, please provide the US Munitions List (USML) Category for each item being imported and we will confirm if the item is on the US Munitions Import List (USMIL).**
- 11) Will GT or U.S. proprietary information be shared with the international vendor? Yes No
- If yes, please describe.
- 12) What is the expected ship date?
- 13) To ensure accuracy, please provide Export & Trade Compliance with a copy of the Airway Bill (AWB) or an arrival notice when available from the shipper.
- 14) Imports under Federal Contracts:**
- Will this import ship to the U.S. under a Federal Contract ID Number: Yes No
- If yes, please provide the Federal Contract ID # if it is not listed on the PO.
- If applicable, will this shipment be cleared through Customs under this federal contract number?
Yes No
 - Who will be the importer of record for Customs clearance?
GA Tech:
Other: Provide details

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- Shipments under Federal Contract IDs can typically be cleared through Customs using a Duty-Free Certificate under the federal contract number (if duties are applicable), which is handled by the federal sponsor's Administrative Contracting Officer (ACO) prior to importing.
- Please work with Diane Barney (diane.barney.osp.gatech.edu), Department of Defense (DOD) Team Manager, in the Office of Sponsored Programs (OSP), who will work with the Administrative Contracting Officer (ACO), who will handle the Duty-Free Certificate.
- Please note that the ACO and/or OSP will need to provide information to the broker prior to shipping for Customs clearance under a Federal Contract.

15) Is an MTA required?

- Does the material contain Georgia Tech intellectual property that should be protected by Georgia Tech? Yes No
- Does the material contain intellectual property provided by a third party? Yes No
- Is the intellectual property related to the material subject to the terms of a sponsored research agreement with industry? Yes No
- Did you receive the material from a third party that restricts its further transfer?
Yes No
- If you are receiving a material, does the sender want Georgia Tech to sign an MTA?
Yes No

If your answer is yes, to any of these, please also submit an Incoming MTA request by going to the following link:

<https://mta.gatech.edu/>

PI/PD Certification:

I hereby certify that I have read and understand the information provided regarding compliance with import laws and regulations. I understand that the importer bears the legal responsibility for declaring the value, classification, and rate of duty applicable to entered merchandise correctly to CBP.

Signature may not be delegated. The Principal Researcher for the Project must sign or submit via GT Email

Signature: _____

Date:

PI/PD Printed Name:

Department: